

Manager – Communications & Social Media

Part-time (0.1 FTE to start) | Hybrid | Fairweather Archery

Fairweather Archery is an Australian manufacturer of high-performance archery finger tabs, used by elite and international athletes around the world. We're looking for a **Manager – Communications & Social Media** to help manage our online presence, customer communications, and pro staff program as the business continues to grow globally.

This is a **part-time, salaried role** (approximately 4–5 hours per week to start), with flexibility around when the work is done. It's well suited to someone who understands high-level archery and is keen to contribute to a performance-focused brand.

About the Role

You'll be responsible for:

- Managing Fairweather Archery's social media channels and content schedule
- Planning, running, and reviewing social media campaigns
- Communicating with customers, athletes, and subscribers online
- Coordinating and administering the Fairweather Archery **Pro Staff program**
- Providing regular updates and insights to the Director

Most of the work can be done remotely, with **occasional on-site time in Mitchell (ACT)** required. There is strong potential for the role to grow over time, including **additional hours and travel opportunities** for the right person.

About You

This role would suit someone who:

- Has a strong understanding of **international-level archery** (elite or squad athletes encouraged to apply)
- Is highly organised with excellent time management skills
- Is confident using social media platforms and scheduling tools

- Communicates clearly and professionally in writing
- Is reliable, proactive, and comfortable taking ownership of their work

You don't need to have held a similar role before — support will be provided for **self-led development**, and the position can grow as your skills and availability increase.

What We Offer

- Part-time salaried role starting at **0.1 FTE**
- **\$70,000 FTE base salary (pro-rated)** + super
- Fortnightly pay
- Flexible, hybrid working arrangement
- Opportunity to grow the role over time